

# Chandigarh College of Engineering & Technology

Sector 26, Chandigarh – 160 019 (U.T.), INDIA

APPROVED BY AICTE, NEW DELHI AND AFFILIATED WITH PANJAB UNIVERSITY, CHANDIGARH  
(GOVERNMENT INSTITUTE UNDER CHANDIGARH ADMINISTRATION)

No. CCET/DG/E-1/RF-112/2/3 - 17

Dated:

## CIRCULAR

**Subject:** Submission of Annual Performance Assessment Report (APAR/ACR) online (through e-HRMS Manav Sampada Portal) by Group A, B & C faculty/Officers/Officials of this Institute.

In supersession of earlier orders bearing no. CCET/DG/E-1/112/144-148 dated 11.04.2025. In pursuance of the instruction of the GOI dated 09.04.2025, further conveyed by the Secretary Personnel, Chandigarh Administration vide their letter dated 11.04.2025, all the faculty/officers/officials (Group A, B & C) of this Institute are hereby intimated that the last date for submitting Self-Appraisal report in respect of APAR for the financial year 2024-25 is 15/05/2025, remarks/grading of APAR by Reporting Authority is upto 30/06/2025 and for reviewing the same by the Reviewing Authority is upto 31/07/2025. Further, the accepting Authority shall record its remarks by 31/08/2025. Therefore, all are requested to strictly adhere to the time-period as mentioned above for Annual Performance Appraisal Report for the financial year 2024-25.

Dated, Chandigarh the  
16<sup>th</sup> April, 2025

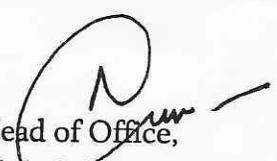
Dr. Manpreet Singh  
Principal  
Chd. College of Engg. & Tech.  
Degree Wing, Chandigarh.

Endst. No. CCET/DG/E-1/RF-112/2/3 - 17

Dated: 17/04/25

A copy is forwarded to the following for information & necessary action:

1. All the HoDs (CSE, ECE, Mech., Civil, Apl. Sci.), CCET (Degree Wing), Chandigarh for information and to intimate all the staff/officials working under their supervision.
2. Professor Incharge Academics, CCET (Degree Wing), Chandigarh for information and to intimate all the staff/officials working under their supervision.
3. Head of Office, CCET (Degree Wing), Chandigarh for information and to intimate all the staff/officials working under their supervision.
- ✓ 4. Incharge website with the request to upload the same to the website of this institute.
5. PA to Principal, CCET (Degree Wing), Chandigarh.

  
Head of Office,  
Chd. College of Engg. & Tech.  
Degree Wing, Chandigarh.